**Student’s Evaluation form**

(For Job advisor / Supervisor )

**Instruction**

1. This document must be completed by job supervisor only.

2. This evaluation form contains 10 items (Please complete all parts).

3. Write the evaluation point in for each evaluation item If no point write “-” in the box and please give comments.

4. This is a confidential document so if finish evaluating please put the document in an envelope and seal it tightly then give it to the student.

**Student Information**

1. Name ……………………………………………………………………………….………………………

Major………………..………………………… Faculty …………………………………………………

2. Name …………………………………………………………………………………….............…………

Major………………..………………………… Faculty …………………………………………………

3. Name ………………………………………………………………………………….……………………

Major………………..………………………… Faculty …………………………………………………

4. Name ………………………………………………………………………………….……………………

Major………………..………………………… Faculty …………………………………………………

5. Name ………………………………………………………………………………….……………………

Major………………..………………………… Faculty …………………………………………………

**Company/Organization information**

Company Name: ………………………………………………………………………………………………

Job supervisor’s name: ………………………………………………………………………….……………

Position: …………….…………………………………… Department: …………………………………......

**Project Title: ………………………………………………………………………………………………………….**

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| Project Evaluation Items |
| 1. Contents 10 pointsComments…………………………………………………………….………………………………………………… |
| 2. Chapter 1: Introduction 10 pointsComments: ………………………………………………………….………………………………………………… |
| 3. Chapter 2: Details 10 pointsComments: ………………………………………………………….………………………………………………… |
| 4. Chapter 3: Methodology 10 pointsComments: ………………………………………………………….………………………………………………… |
| 5. Chapter 4: Results 10 pointsComments: ………………………………………………………….………………………………………………… |
| 6. Chapter 5: Problem and Suggestion 10 pointsComments: ………………………………………………………….………………………………………………… |
| 7. References 10 pointsComments: ………………………………………………………….………………………………………………… |
| 8. Appendix 10 pointsComments: ………………………………………………………….………………………………………………… |
| 9. Accuracy 10 pointsComments: ………………………………………………………….………………………………………………… |
| 10. Punctuality 10 pointsComments: ………………………………………………………….………………………………………………… |

**Other comments**

…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

**Co-op staff only**

Total scores of items 1-10 = ………………………….…points

Evaluator’s Signature...........……….……………

 (......……………………………)

Position...................…..…………………………

Date.…….................................….……..……….

**Remark:** Cooperative Education office must receive the evaluation in a week after finishing internship otherwise student will not complete the internship.