**Student’s Evaluation form**

(For Job advisor / Supervisor )

**Instruction**

1. This document must be completed by job supervisor only.

2. This evaluation form contains 10 items (Please complete all parts).

3. Write the evaluation point in for each evaluation item If no point write “-” in the box and please give comments.

4. This is a confidential document so if finish evaluating please put the document in an envelope and seal it tightly then give it to the student.

**Student Information**

1. Name ……………………………………………………………………………….………………………

Major………………..………………………… Faculty …………………………………………………

2. Name …………………………………………………………………………………….............…………

Major………………..………………………… Faculty …………………………………………………

3. Name ………………………………………………………………………………….……………………

Major………………..………………………… Faculty …………………………………………………

4. Name ………………………………………………………………………………….……………………

Major………………..………………………… Faculty …………………………………………………

5. Name ………………………………………………………………………………….……………………

Major………………..………………………… Faculty …………………………………………………

**Company/Organization information**

Company Name: ………………………………………………………………………………………………

Job supervisor’s name: ………………………………………………………………………….……………

Position: …………….…………………………………… Department: …………………………………......

**Project Title: ………………………………………………………………………………………………………….**

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| Project Evaluation Items |
| 1. Contents  10 points  Comments…………………………………………………………….………………………………………………… |
| 2. Chapter 1: Introduction  10 points  Comments: ………………………………………………………….………………………………………………… |
| 3. Chapter 2: Details  10 points  Comments: ………………………………………………………….………………………………………………… |
| 4. Chapter 3: Methodology  10 points  Comments: ………………………………………………………….………………………………………………… |
| 5. Chapter 4: Results  10 points  Comments: ………………………………………………………….………………………………………………… |
| 6. Chapter 5: Problem and Suggestion  10 points  Comments: ………………………………………………………….………………………………………………… |
| 7. References  10 points  Comments: ………………………………………………………….………………………………………………… |
| 8. Appendix  10 points  Comments: ………………………………………………………….………………………………………………… |
| 9. Accuracy  10 points  Comments: ………………………………………………………….………………………………………………… |
| 10. Punctuality  10 points  Comments: ………………………………………………………….………………………………………………… |

**Other comments**

…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

**Co-op staff only**

Total scores of items 1-10 = ………………………….…points

Evaluator’s Signature...........……….……………

(......……………………………)

Position...................…..…………………………

Date.…….................................….……..……….

**Remark:** Cooperative Education office must receive the evaluation in a week after finishing internship otherwise student will not complete the internship.